



Clusters @ Clifton Mill
2012 Spring/Summer Reminders
To be completed by July 15, 2012

In order to maintain the aesthetics of the community and your property values, we would like to remind you of the following:

Site Visits

The management company will be doing site visits to ensure properties are being maintained in accordance with the set guidelines for the community. A reminder of required maintenance will be sent to residents that are not in compliance.

Maintenance

Painting: Circular vents, porch posts, wood trim around windows, doors and garage, bay window trim, panels under windows, front and back doors/sliders and decorative molding over windows.

Weeding/Trimming: trimming bushes (bushes must be kept under window level), weed flowerbeds, around trees and courtyards. Debris from flower beds has to be picked up and discarded not thrown in common areas, wet lands or front lawns.

Check roof ridge vents. The nails are rusted and too short. Repair or replace loose shingles

Power wash siding to remove mold.

Secure shutters, repair/or replace them.

Missing panels on fences need to be repaired/or replaced.

Repair/or replace lattice on fencing.

Repair/or replace broken or missing gates.

Repair/or replace siding if loose.

Replace mulch with a shredded dark brown/black if necessary

All landscaping/patios or new flowerbeds need to be approved. Submit an ECO to Management Company.

Questions, please contact the Property Manager -Tina Johnson at (856) 802-1055, ext. 114

3/30/2012